



Behavior Report Form

Student Name: _____ Site: _____

DOB : _____ Date: _____ Time: _____ : _____ Location of Incident: _____

Staff Name Reporting Incident: _____ Incident Number (circle one): 1st 2nd 3rd

PROBLEM BEHAVIOR Please check all that apply to this incident.

- | | |
|--|--|
| <input type="radio"/> Physical Aggression | <input type="radio"/> Running Away/Leaving Area Without Permission |
| <input type="radio"/> Property Destruction | <input type="radio"/> Not Following Rules |
| | <input type="radio"/> Disruption |
| | <input type="radio"/> Inappropriate Touching |
| | <input type="radio"/> Other _____ |

Description of Incident (include any antecedents and description of child's behavior- please name only the child receiving the report)

Responses Please circle the responses used for this incident.

- | | |
|--|---|
| <ul style="list-style-type: none">• Review Expectations with Child• Modification of Activities• Time Away from Group/Activity• Conference with Child• Call Parent or Speak with Parent at Sign Out
(Time: _____:_____)
(Parent Initial: _____) | <ul style="list-style-type: none">• Site Contacts Parent/Guardian to Pick Up Child Early from Site (Time picked up: _____:_____)• Parent Conference/BIP (Requested: _____)• Termination from Program
(Date of Termination: _____) |
|--|---|

The Garden seeks to provide an environment conducive to positive child growth and development. Parents will be notified in writing of any major behavior concern. Three such incidents may result in the need for additional support for the child according to a Behavior Intervention Plan. Should The Garden deem any behavior harmful to any child or adult, immediate notification will be given to the parent/guardian and a plan will be made based on the severity of the behavior.

Parent/Guardian Signature: _____ Date: _____

Director Signature: _____ Date: _____

Parent Refused to Sign: _____ Site Manager Initials

**The Behavior Report process is in place for all children unless they have a Behavior Intervention Plan in place. The Garden reserves the right to terminate care based on the severity of the offense. There are no refunds due to behavior concerns.*